

HORIZONTAL layout

Global or gross layout actions:

Layout menu: Document setup (command-D)

Staff size

Margins

Staff margins

(go to **View** menu to see/hide margins, etc.)

Mid-level layout actions:

Layout menu:

Reset note spacing

Break... (system and page)

Format...

Fine tuning:

Drag

Shift-option + arrow key

Shift-option-command + arrow key

Individual notes or any selection (contiguous or non-contiguous)

VERTICAL layout

Engraving rules (command-shift-E or under **House Styles** menu)

-> **Staves** -> **Justify when page is at least...% full**

Drag staff (single system)

Drag staff (multiple systems)

Margins again (**Layout menu: Document setup** or command-D)